

# Barley Lane School Safeguarding, Behaviour, Teaching & Learning Committee Meeting 5

## (Part 1 Minutes)

# DRAFT

Date / Time:	06 <sup>th</sup> July 2017 at 16.40	Location:	Barley Lane School
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Attendees:	Initials:	Governor Type:
Damian Furniss	DF	AGOV
Simon Robinson	SR	STF

Attendees:	Initials:	Governor Type:
Vicci Wood	VW	COO
Michael MacCourt	MM	STH

Apologies:	Initials:	Reason:

Absent without Apology:	Initials:

In Attendance:	Initials:	
Kirsty Forbes	KF	Clerk
Dave Jones	DJ	Associate Member
Liz Shinn	LS	Associate Member

Minutes To:
Attendees
Website

Min. No.	Actions & Decisions:	Owner:	Date Due:
5/1.1	<b>Apologies &amp; Business Interests</b> No apologies were received and no business interests were declared.		
5/2.1	<b>Minutes of the Meeting 10/05/2017</b> Agreed as a correct record and signed accordingly by the Chair with one minor amendment to a date.		
5/2.2	<b>Other Matters Arising</b> All outstanding actions were included in the agenda.		
5/3.1	<b>Leadership &amp; Management</b> This is now about consolidation for Governance. Great progress is being made at leadership level. The leadership team will be looking in greater detail at the core characteristics of excellent leaders and put in place plans to work towards these targets. Governors can also look at what they can do better to hold the school to account.		
5/3.2	<b>Teaching &amp; Learning</b> Observations will be carried out alongside Briony (educational psychologist) next week. Since the last meeting SR advised that only informal observations have taken place. DF had also seen some lessons during his visit to school. Sr explained that staff have been looking at focuses for training next year in terms of mental health and attachment disorders and meeting the basics needs of students in order to build from the bottom up. For example, if a student is hungry it is difficult for them to work in class until they are able to eat. It is about providing them with that basic need before you are able to provide an education. DF certainly believed this practice was greatly important. VW agreed that this first level of care was absolutely key. DF noted that it is basic respect and should be responded to. <b>DF asked DJ what his view was of the consistency of this offer around the school.</b> DJ explained that the SLT had found that members of staff were constantly running around looking for food and drink, so changes were made to put stock in classrooms. At the end of lessons 2 and 5 drinks and snacks are offered to the children. This is in addition to breakfast club and lunch. DF had seen this offered to students on his visit and thought this was great practice as it enables students to learn.		
5/3.3	<b>Personal Development, Behaviour &amp; Welfare</b> <u>Minute 4/3.3</u> – No written reports had been submitted by M McDaid for THRIVE or E Tompsett for PHSE. It was asked that this is carried over to the next meeting. DJ advised that M McDaid has provided training to staff on THRIVE which has been really positive and the school will be addressing the developmental issues for students. LS noted that there are some good established practices across the County.	<b>MMcd/ET</b>	04/10/17

	<p><u>Minute 4/3.3</u> – The Committee had asked for a report on who could lead on therapies and the resources required. The Committee would also like to see the impact of the different therapies to show the school have the right range of interventions in place. MM will work on this for the autumn term.</p> <p><u>Minute 4/3.3</u> – No views had been gained from staff and students regarding the recent Misogyny training. The committee asked that this is reported at the next meeting.</p> <p>MM would like one of the key focuses of the SIP for 2017/18 to be mental health and wellbeing. Better caring, being present and being playful will in turn lead to better outcomes. MM would like the Governors to look at the priorities more closely. MM would like to continue this conversation at the next FGB. <b>DF asked how the Governors can support the school and what conversations can they have.</b> MM advised that it would be about supporting and challenging the school about whether the priorities fit with the improvements that need to be made. It is about changing us in order to help change them (the students). It is the Governing Body that needs to set the tone for the school. It is then for the Governors to make visits to the school to see how that SIP is being embedded and the how the staff are implementing the plan to make a difference.</p> <p><u>Core Behaviour Indicators</u> - <b>VW asked if staff wellbeing is good.</b> DJ confirmed that it is at present. <b>DF noted that attendance figures looked good and asked if there are any concerns to note.</b> DJ highlighted that the figures are positive and there were no points of concern. DF had seen some challenging behaviour during his visit to school. DJ advised that there had been 14 incidents this term compared to the 11 last term so this had been an increase. DF advised that the teacher he had seen had done all the right things and asked for support and the lesson was good to the frustration of some of the other students. DF had also made some observations on the use of E-Praise during his visit where one teacher gave clear reasons for rewards and this was just accepted by students but in another class, although clear reasons were given to students, they seemed to think they could negotiate with the teacher what rewards they should get. It seems to be inconsistent. DJ felt it came down to relationships between the students and teachers. VW had also seen teachers ask the students what they thought they should be getting in terms of rewards. LS thought this could be good for self-reflection. DJ noted that this is certainly something that Carl will continue to develop.</p>	<p><b>MM</b></p> <p><b>DJ</b></p> <p><b>FGB</b></p>	<p>04/10/17</p> <p>04/10/17</p> <p>12/07/17</p>
5/3.4	<p><b>Outcomes for Pupils</b></p> <p><b>DF asked if more discussion will be held in the autumn term once the GCSE data is available.</b> SR confirmed that outcomes will be discussed in full during the autumn term once all the key data is available. This will include the KS2 SATs results which had been returned to the school this week but had not yet been reviewed in full. <b>DF asked how the GCSE's went.</b> SR noted that on the whole they went well. LS asked what size the cohort was. SR advised that Year 11 was 8 students but some did not turn up for the GCSE's. VW asked how many did not turn up. SR noted that 2 students did not attend. SR explained that some Year 10 students also took GCSE exams. <b>VW asked if someone will be looking at the next steps for all these students including those who did not sit the exams.</b> SR confirmed that Larry from Careers South West will be doing this. <b>DF asked if the school know what the Year 11 students will be going on to do.</b> SR was unsure how this was progressing but knew that Larry was working with them to secure opportunities. SR believed that some of the students had still not secured places for September. DF noted that the FGB will be asking where the students have gone and will want to track their destinations in the autumn term. SR mentioned that some of the students who had previously been attending alternative provision courses with Exeter College had been turned down for places as they 'could not support their behavioural needs'. DJ advised that BL are now looking at changing suppliers for these alternative provision courses and South Devon College have a good range of courses on offer and they understand the needs of the students at BL. <b>VW asked if the costs are the same.</b> DJ explained that it costs £60 for an infill course but he was unsure of the group costs at present. DJ is hoping costs are around £6000 which would be similar to other colleges and would be within budget. Additional transport costs would be incurred because the pupils would still be enrolled at BL.</p>		
5/3.5	<p><b>Safeguarding</b></p> <p>From the report DF noted that safeguarding incidents are down this last half term both in the main school and the primary unit and holding incidents looked to be appropriate. <b>DF thought that a Governor should look through the records on their next visit, although in previous visits they had been comprehensive and up to date.</b> It is clear to see from</p>		

	<p>the evidence in the records that individual pupils' issues and what is happening in their daily lives is taken into account. DF asked where incidents have been escalated and discussions have been held about how things will be done differently, how is this then communicated to all staff. DJ advised that on Monday and Friday there are dedicated slots to discuss these issues, there are also the daily morning/evening briefings plus the safeguarding emails which means there is always a constant means of correspondence. Carl brings an extra dimension to the school and there is more capacity in the school to provide different solutions to holding. DF had noticed that misogyny and homophobia had risen in the last term. DJ advised that it had been a spike previously and this was tackled immediately and stabilised quickly.</p> <p>In terms of FTE, students seem to challenge the school when there are staff away absent and due to this you can see an increase in FTE during these periods.</p> <p>VW had been to the Safeguarding Governor training and had picked up some good tips. VW had been in to visit AH to look at the central record using a checklist supplied by Babcock. VW had some questions which she emailed to MM who responded regarding job descriptions and training regarding safer recruitment. VW wanted to suggest that an easy way for everyone to monitor safeguarding is that Governors decide on a question to ask staff and students termly/half termly. DF agreed that a program of visits should be decided upon in relation to the SIP. This can be done in the autumn term once the SIP has been approved. DJ had also been on the Level 3 Child Protection Training.</p>	FGB	Autumn 17
5/4.1	<p><b>Behaviour Policy</b>  <u>Minute 4/4.1</u> – DF had asked that the policy was changed to update the language from 'sanction' to 'consequences'. This has not yet been updated. The committee asked that the policy is reviewed by the school for the autumn term.</p>	MM	04/10/17
5/4.2	<p><b>Alternative Provision</b>  VW had seen the policy and was happy to recommend it for approval. The Committee agreed to adopt the policy.</p>		
5/4.3	<p><b>Policies to Sign Off</b>  DJ had some policies that he required signing. These were operational policies and it was noted by the clerk that these did not need to be adopted by the Governing Body and were not required to be signed off.</p>		
5/AOB	<p><b>Any Other Business</b>  <u>Staff Interviews</u> - MM advised that a number of staff interviews are required within the next 2 weeks if Governors are available.  <u>Comments About the School</u> - MM had visit from student who left 5 years ago who is now at University. He said, 'I must have given you a hundred reasons to say don't come back' and 'thanks you for everything'. DJ advised that a parent came back to say that her son is now an assistant manager of 2 holiday parks and thanked the school for turning his life around. SR noted that a potential mum asked a student 'what is better than your last school' and the student said, 'the teachers'. One student's mum said, 'I can't remember a time when he was in such a good place, a big change, I'm so happy'.</p>		
	Meeting Closed: 18.16		

<b>Next Meeting:</b>			
Date / Time:	04 <sup>th</sup> October 2017 at 17.00	Location:	Barley Lane School